

PO NUMBER	PO DATE	BUYER'S REFERENCE
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01 / BILL TO

COMPANY / LEGAL NAME

ADDRESS

CITY / POSTAL / COUNTRY

TAX ID / VAT

AP CONTACT EMAIL

02 / SHIP TO

COMPANY / CONSIGNEE

ADDRESS

CITY / POSTAL / COUNTRY

CONTACT NAME

CONTACT PHONE

03 / LINE ITEMS

REF	DESCRIPTION	SIZE	COLOUR	QTY	UNIT	TOTAL

04 / TOTALS

SUBTOTAL

DISCOUNT

TAX / VAT

SHIPPING

GRAND TOTAL

CURRENCY (USD / EUR / GBP)

05 / COMMERCIAL TERMS

PAYMENT TERMS (NET 30 / T/T 50/50 / ETC.)

INCOTERMS (EXW / FOB / CIF / DAP)

REQUIRED DELIVERY DATE

PORT OF LOADING / DISCHARGE

06 / QUALITY REQUIREMENTS

INSPECTION LEVEL

AQL 1.5 (strict)

AQL 2.5 (standard)

AQL 4.0 (light)

Buyer inspection

CE ARMOR LEVEL

CE Level 1

CE Level 2

EN 1621-2 back

Not applicable

SPECIAL INSTRUCTIONS (PACKAGING, MARKING, CERTIFICATION, PHOTOS, SAMPLES ON SHIPMENT, ETC.)

07 / AUTHORISATION

AUTHORISED BY (PRINTED)

TITLE

DATE

SIGNATURE